



PO BOX 281 • MOKELUMNE HILL CA 95245
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MINUTES OF THE REGULAR MONTHLY (RESCHEDULED) MEETING OF THE BOARD OF DIRECTORS FOR SEPTEMBER 24, 2015

CALL TO ORDER: By Chairman Suzie Coe at 7:00 PM.

PRESENT: Chairman Coe, Secretary/Treasurer E. Cavalli Jr., Director Ted Shannon.

ABSENT: Vice Chairman John Dell'Orto, Director Del Albright.

ALSO PRESENT: Fire Chief Spitzer and another. Battalion Chief Dell'Orto arrived later.

PUBLIC COMMENT: None

Minutes of the Previous Meeting: Approved after a motion by Chairman Coe, second by Director Shannon and a 3-0 vote (two directors absent).

CORRESPONDENCE:

- 1) Chairman Coe noted that Director Albright has not yet signed the form authorizing two directors to sign for transmittals (paying bills)...payments would need to be approved by a majority of directors at the next meeting.
- 2) Received a letter from our auditor re; Special District Financial Report and 2014-2015 audit. Additionally, the directors must complete Form 700, a *Statement of Economic Interests*.
- 3) Received a letter from John Blomberg thanking MHFPD for choosing his agency for our annual audit and stating sending necessary audit information electronically is acceptable.
- 4) Chairman Coe reported that the terms for Vice Chairman John Dell'Orto and Director Ted Shannon would end on 12-1-2015. MHFPD will post a notice advising members of the public interested in running for the positions to file at the Calaveras County Clerk's office.
- 5) Received a letter from another auditor interested in performing our annual audit: we have a three-year contract with John Blomberg.

TREASURER'S REPORT:

- 1) Discussion and vote on monthly bills. Director Shannon made and Director Coe seconded a motion to pay the bills; the motion passed 2-0. Director Cavalli abstained (two directors absent).

Monthly Bills: \$ 1,650.32

(PEID #s; 36714, 0039114, 0038243, 0041424, 0035641, 006248, 0037814, 0029828, 0031856.)

Monthly Pay; \$ 2,180.00

(PEID #s; 29828, 37814.)

Strike Team Pay: \$ 6,678.26

(Object # 5001; payment to Firefighter Christopher Rhodes – previous Strike Team pay)

Total of Monthly Bills Paid: \$10,508.58

- 2) Fund Transfer. Director Cavalli made and Director Shannon seconded a motion to transfer \$89,000.00 from our General Reserve Fund, object #3040 to our Special Purpose Reserve Fund, object #3050. The motion passed 3-0 (two directors absent).

- 3) Final Budget. Director and Secretary/Treasurer Cavalli reported that MHFPD's Budget Committee proposes a balanced budget for the 2015-2016 fiscal year. Projected expenses are

\$172,356 and projected income is \$225,000. The reason for the big discrepancy between expenses and income is potential additional Strike Team pay for firefighters. Director Shannon made and Director Cavalli seconded a motion to approve the proposed budget. The motion passed 3-0 (two Directors absent).

4) The MHFPD received a partial Strike Team reimbursement sum of \$1,581.32 from the State of California.

5) Estimate of income from Butte Fire strike teams. Chief Spitzer advised total receipts will be in the \$110,000 range with firefighters receiving \$56,600.07 of that sum and the district approximately \$46,000 for rental of our apparatus.

FIRE CHIEF'S REPORT:

The Chief reported that many organizations, businesses and private individuals supplied food, water, clothing and other supplies during the emergency. MHFFD firefighters received good marks for fire-ground operations. Jake Burroughs volunteered (without pay) to stand by at the firehouse throughout the emergency. The Chief has researched charging insurance companies when one of their covered vehicles is in a collision and our fire department expends considerable hours assisting. A committee consisting of Director Cavalli, Chief Spitzer and Battalion Chief Dell'Orto will study the matter and submit a proposal. The complete Chief's report is in a separate file.

OLD BUSINESS:

Health benefits for firefighters and directors. Secretary/Treasurer Cavalli is researching the matter and in the near future will have suggestions for MHFPD's Directors to consider.

COMMITTEE REPORTS:

- 1) Paloma Fire Station: Discussion of ways to pay for the structure. Chief Spitzer, Director Cavalli and Battalion Chief Dell'Orto were assigned to a study committee.
- 2) Paloma Strategic Plan: Director Cavalli, Battalion Chief Mike Dell'Orto and Chief Spitzer comprise the committee; they have been busy fighting the Butte Fire.
- 3) Standing Budget Committee: Was covered earlier under Treasurer's report.

NEW BUSINESS:

- 1) Emergency consideration for Paloma fire house (Nothing decided.).
- 2) New SOP regarding re-hire: Tabled at last meeting... Tabled again due to Butte Fire.
- 3) Other issues from last meeting (Butte Fire): The board decided to send letters to Jake Fischer's and Bill Dahl's commanding (military) officers commending Jake and Bill for their assistance during the Butte Fire and also send a letter to the local paper thanking the residents of Mokelumne Hill, Calaveras County and the many out-of-county organizations and individuals who furnished food and other supplies to our local communities.

ADJOURNMENT: By Chairman Coe at 8:45 PM.

Chairman Suzie Coe

Secretary/Treasurer E Cavalli Jr

(Minutes written by Assistant Secretary Ted Shannon)



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