



PO BOX 281 • MOKELUMNE HILL CA 95245
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MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS FOR JANUARY 21, 2016

CALL TO ORDER: By Chairman Suzie Coe at 7:02 PM.

PRESENT: Chairman Suzie Coe, Directors Del Albright and Ted Shannon.

ABSENT: None.

ALSO PRESENT: John Dell'Orto, Skip Cavalli, Fire Chief Dave Spitzer, Battalion Chief Mike Dell'Orto and others.

PUBLIC COMMENT:

Battalion Chief Mike Dell'Orto stated the MHFPD Volunteer Firefighter's Association had acquired a new website and was willing to share it with the MHFPD's Board of Directors. Director Coe said the board had been advised sharing a website was illegal.

Skip Cavalli stated Duke and Linda Green provided 70 sandwiches for firefighters during the Butte Fire. Linda has died and Skip suggested sending a letter of condolence to Duke.

MINUTES OF THE PREVIOUS MEETINGS:

Director Albright made a motion to approve the minutes with a correction of striking the last sentence under **New Business** and replace it with "**The District disagrees with that.**" Director Shannon seconded the motion and the minutes were approved 3-0.

APPOINTMENTS TO MHFPD BOARD:

Regarding the expired terms of John Dell'Orto and E. Cavalli Jr., Director Shannon made a motion, seconded by Director Albright to appoint John Dell'Orto and E. Cavalli Jr. to the MHFPD Board of Directors. The motion passed 3-0.

Director Coe administered the Oath of Office and both swore allegiance to our country and state.

Both re-assumed their previous positions on the MHFPD board; John Dell'Orto as Vice-Chairman and E. Cavalli Jr. as Secretary/Treasurer.

CORRESPONDENCE:

- 1) Request for premium payments for our Employee Benefits Program for the months of July through December of 2015. Chief Spitzer stated there had been some confusion involved but payment has been made.
- 2) Director Coe reported she had contacted County Supervisor Chris Wright regarding waiver of fees for several permits required for the planned Paloma firehouse. He replied he would put the matter on the Board of Supervisors' agenda. The date our request will be heard is unknown.
- 3) Letter from Board of Equalization advising that firefighters do not have to collect sales taxes.
- 4) Letter advising loan balance on Engine 152 is \$74,474. Payment of \$14,326 will be made in a few months.
- 5) Letter from Mokelumne Hill Community Historical Trust thanking our firefighters for placing banners for the "Turkey in a Barrel" dinner and helping with Santa's events.

TREASURER'S REPORT:

Monthly bills:

- | | |
|--|------------|
| 1) Fire Chief's and mechanic's pay = | \$2,532.50 |
| 2) Batch # OH138418 (Cal Card late fees) = | \$ 23.32 |

OH138476 (Regular monthly bills) =	\$ 4,541.88
OH138543 (Laundry cleaning) =	\$ 450.80
Total of above =	<u>\$ 7,548.50</u>

Payment of monthly bills approved after a motion by Director Cavalli, second by Director Albright and a 5-0 vote.

Fund transfer/Budget adjustment:

From: State Firefighter Reimbursement (income)	\$72,104.00
To: Various (7) Line Item Categories (for expenses)	\$72,104.00

Transfer approved: Motion by Director Albright, second by Director Dell’Orto and a 5-0 vote.

Discussion of reason our district is incurring late fees on Cal Card account. Matter was tabled; solution is pending.

FIRE CHIEF’S REPORT:

- 1) Two new personnel have completed First Responder Training and three more are currently in training.
- 2) Chief Spitzer will retire by no later than March of 2017; Captain Soule wishes to restrict his involvement to maintenance only and is considering full retirement. Director Cavalli suggested that the MHFPD Board form a committee to search for a new chief.
- 3) Our request for payment of certain Butte Fire matters, including hours worked by volunteers and compensation for damage done to Engine 153 were rejected by FEMA, but compensation of approx. \$7,000 for the use of our electrical generator was approved.

OLD BUSINESS:

- 1) Collect for certain Emergency Calls: Director Cavalli will attempt to have a representative from *HR Fire Recovery* attend our February Board Meeting to explain their program.
- 2) Station computer issues: Chief Spitzer has had them resolved.
- 3) Repair body damage to Engine 153: Director Coe has requested a bid from Jerry Lebouf.
- 4) Payment for Butte Fire firefighters: Covered under fund transfer in Treasurer’s report.
- 5) Bill paying Discussion: Directors Dell’Orto made a motion to hire Debbie Miller on a trial basis for two months at \$100 a month to navigate Calaveras County’s computerized bill-paying maze. Director Cavalli seconded the motion and it passed 5-0.

COMMITTEE REPORTS:

- 1) Paloma fire station. Director Coe has contacted several County Departments and State Agencies regarding required permits and fees. See item # 2) in **Correspondence**.
- 2) Paloma Strategic Plan: Nothing to report.
- 3) Standing Budget Committee: Nothing to report.

NEW BUSINESS:

- 1) Succession of Fire Chief and station mechanic: See item # 2) in **Chief’s Report**.

ADJOURNMENT: By Chairman Coe at 8:35 PM.

Chairman Suzie Coe _____ Secretary/Treasurer E. Cavalli Jr. _____
 (Minutes_written_by Assistant Secretary Ted Shannon)





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