



PO BOX 281 • MOKELUMNE HILL CA 95245  
phone / fax 209.286.1389 ... www.mokehillfire.org

## MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS FOR OCTOBER 15, 2015

**CALL TO ORDER:** By Chairman Suzie Coe at 7:03 PM.

**PRESENT:** Chairman Coe, Vice-Chairman John Dell'Orto, Director Ted Shannon.

**ABSENT:** Secretary/Treasurer E. Cavalli Jr., Director Del Albright.

**ALSO PRESENT:** Fire Chief Spitzer, Battalion Chief Dell'Orto and another.

**PUBLIC COMMENT:** None.

**Minutes of the Previous Meeting:** Approved after a motion by Chairman Coe, second by Director Shannon and a 3-0 vote (two directors absent).

### CORRESPONDENCE:

- 1) A majority of board members must sign authorization page for transmittals (payment of bills).
- 2) 2014-2015 audit will be submitted electronically. Auditor needs ending balances 6/30/2015 and paid compensation/benefits if any. (Director Coe has sent Auditor the 6/30/2015 balances.)
- 3) Received communication from Sloane Dell'Orto regarding a new bill in the California Senate, that, if it becomes law, would affect some fire districts, but not the MHFPD.
- 4) Chairman Coe reported that letters of appreciation/gratitude for help and food donated for victims of the Butte Fire will be prepared by Director Ted Shannon.
- 5) Letter received from Calaveras County Elections Department informing us that the terms of two Board Members, Directors E. Cavalli Jr. and John Dell'Orto, will end on December 1, 2015. MHFPD will post three notices advising any of the public interested in running for the positions to file at the Calaveras County Clerk's office. If no one applies for the position, the MHFPD Board may reappoint the current members. Three public notices will be posted 15 days prior to the "swearing in" occurs and the Calaveras County Elections Office must be notified no more than 15 days after the positions are filled. If the positions are not filled within 60 days of December 1, 2015, the Calaveras County Board of Supervisors may fill the vacant MHFPD positions.

**TREASURER'S REPORT:** Discussion and vote on monthly bills. Director Dell'Orto made and Director Shannon seconded the motion to pay the bills; the motion passed 3-0. (Two directors absent.)

1) Batch ID # OH137157	\$10,631.18	(annual insurance/routine bills/Butte Fire)
2) PEID # 37446	\$ 923.46	(CalCard /ending numbers 3660)
3) Batch ID # OH137173	\$ 1,030.79	(routine bills and Butte fire)
4) Origin Key 22400010, Object # 5004	\$10,250.96	(West Point FFs /MHFPD will be repaid)
5) Object # 5004 / Butte Fire:	<u>\$56,988.29</u>	(Butte Fire payroll/ notes below)
Total monthly bills:	\$79,824.68	

**Butte Fire notes:** At the October 15, 2015, Board Meeting, directors approved paying firefighters a total of \$13,690.58. Due to corrected hours worked, three firefighters are currently owed an additional sum of \$504.63, leaving approximately \$43,000 owed to firefighters. They are willing to wait to be paid until the MHFPD receives reimbursement from Cal Fire.

**FIRE CHIEF’S REPORT:**

- 1) Due to the Butte Fire, Chief Spitzer did not have the time to prepare the regular monthly report. He did state that, other than the Butte Fire, our district had a relatively quiet month.
- 2) The Chief reported that many organizations, businesses and private individuals supplied food, water, clothing and other supplies during the emergency. MHFFD firefighters received many congratulations for commendable fire-ground operations and volunteers assisted the MHFPD by delivering supplies to residents of our fire district who needed them.
- 3) Due to the Butte Fire, nothing new on the tentative proposal to bill insurance companies for time expended at certain vehicle collisions.

**OLD BUSINESS:**

- 1) Bill insurance companies for assisting at certain vehicle collisions. See Fire Chief’s report.
- 2) Health benefits for firefighters and directors. Director Coe reported on the study she did regarding dental health plans. Although our current provider charges lower rates, approximately \$19 a month per subscriber compared to \$41.33 for Delta Dental, accessing a dental service approved by our current provider necessitates a lengthy travel time while Delta Dental has local providers and better benefits. After discussion, Director Shannon made and Director Dell’Orto seconded a motion to adopt the Delta Dental plan. The motion passed 3-0 (two Directors absent).
- 3) Director Coe stated Form 700s, conflict of interest forms, must be filled out. Director Shannon will bring the Form 700s to the November meeting.

**COMMITTEE REPORTS:**

- 1) Paloma Fire Station: Nothing new due to Butte Fire.
- 2) Paloma Strategic Plan: Nothing new due to Butte Fire.
- 3) Standing Budget Committee: The 2015-2016 budget was approved in September 2015.

**NEW BUSINESS:**

- 1) The MHFPD thanks firefighter Lily Paloma for years of service and congratulates her for being hired by Cal Fire.
- 2) Two Board Member positions will be open; see item 5) under Correspondence.

**ADJOURNMENT:** By Chairman Coe at 8:20 PM.

Chairman Suzie Coe \_\_\_\_\_ Secretary/Treasurer E Cavalli Jr \_\_\_\_\_  
(Minutes written by Assistant Secretary Ted Shannon)

