



MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS, APRIL 21, 2016

CALL TO ORDER: By Chairman Suzie Coe at 7:03 PM.

PRESENT: Chairman Suzie Coe, Vice Chairman John Dell'Orto, Secretary/Treasurer E. Cavalli Jr., Director Ted Shannon.

ABSENT: Director Del Albright.

OTHERS PRESENT: Fire Chief David Spitzer, Battalion Chief Mike Dell'Orto, others.

PUBLIC COMMENT:

Mike Moran reported the Firefighter's Ball was successful although attendance was not high.

MINUTES OF THE PREVIOUS MEETING:

Minutes of March 17th, 2016 regular meeting approved after a motion by Director Cavalli, a second by Director Dell'Orto and a 4-0-1 vote.

CORRESPONDENCE:

- 1) Director Coe has been nominated to fill a vacancy on the Calaveras Public Power Agency (CPPA) board of directors. The CPPA vote will take place on Friday, April 22, 2016.
- 2) Letter from Calaveras County Planning Director Peter Maurer requesting board input on environmental impact of medical cannabis cultivation. Chief Spitzer reported marijuana related dangerous chemicals were being dumped along the roads. He will send comments to the BOS.
- 3) Decision of whether or not to send county planning director Peter Maurer a thank you letter for assisting with fee waivers for our planned Paloma Fire Station and the county board of supervisors for voting to waive the fees. A decision was made that no letters were necessary.
- 4) An application for a zone change for the Paloma Fire Station was submitted on March 23, 2016.

TREASURER'S REPORT:

Monthly bills in the sum of \$7,278.13 were approved for payment after a motion by Director Dell'Orto, a second by Director Cavalli and a 4-0-1 vote. Payment batch number OH139556 totaled \$4,395.33 and was for monthly bills including purchase of protective clothing for firefighters and a quarterly Workers' Comp payment. Monthly staff pay totaled \$2,502.50. Laundry expenses were \$380.30.

FIRE CHIEFS REPORT:

Chief Spitzer reported our department had a total of 11 calls, a relatively quiet month. He updated information on a structure fire training exercise. See item 1) in Old Business. Complete chief's report is in a separate file.

OLD BUSINESS:

- 1) Fire Academy training burn of house on Main Street on April 23, 2016. Chief Spitzer stated 5 to 6 fire districts will participate. Ebbets Pass Fire will bring their aerial ladder truck.
- 2) New Cal Fire *Assistance by Hire* contract discussed. Director Cavalli recommended we sign the contract. Director Dell'Orto moved we sign the contract and Director Cavalli seconded the motion which passed 4-0-1.
- 3) SCBA air bottles purchase. Chief Spitzer provided a status report on our Self Contained Breathing Apparatus; some air bottles are outdated and will need replacement. He learned of some nearly new units at a discounted cost. Purchase of these bottles will depend on a grant request being approved. In the interim, the chief is in favor of purchasing used air bottles with a remaining legal life span of two years at \$100 each. Other alternatives are bottles with a five year lifespan at \$375 each or bottles with a six year lifespan at \$475 each.
- 4) Background check policy for new volunteers discussed. Because board approval had previously been given, the chief will have a basic criminal check completed on our five new volunteers.

COMMITTEE REPORTS:

- 1) Paloma fire station. Director Coe reported that zoning change request fees and the building permit fees had been waived by the county board of supervisors at their March 22 , 2016 meeting.
- 2) Paloma Strategic Plan. No meeting, no report.
- 3) Chief Hiring Committee. A pamphlet was received from the Waterloo Morada Fire District on desirable fire chief qualities. The possibility of sharing a chief with another fire district in Calaveras County was discussed. That avenue will be explored.
- 4) Standing Budget Committee. Secretary/Treasurer Cavalli will be gone June, July and possibly part of August. Directors Cavalli and Coe agreed on a budget committee meeting on Wednesday, April 27, 2016.

NEW BUSINESS:

- 1) State required Form 700s (Conflict of interest) were distributed. They are due this month (April, 2016).

ADJOURNMENT: by Chairman Coe at 8:29 PM.

Suzie Coe, Chairman

E. Cavalli Jr., Secretary/Treasurer

(Minutes prepared by Ted Shannon, Assistant Secretary)