



PO BOX 281 • MOKELUMNE HILL CA 95245
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MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS FOR NOVEMBER 19, 2015

CALL TO ORDER: By Chairman Suzie Coe at 7:00 PM.

PRESENT: Chairman Suzie Coe, Vice-Chairman John Dell'Orto, Secretary/Treasurer E. Cavalli Jr., Director Ted Shannon.

ABSENT: Director Del Albright.

ALSO PRESENT: Fire Chief Dave Spitzer, others.

PUBLIC COMMENT: Mike Moran reported the *Turkey in the Barrel Dinner* sold out and was a great success.

MINUTES OF THE PREVIOUS MEETINGS:

- 1) Minutes of Special meeting of November 5, 2015 passed 4-0 after a motion to do so by Director Cavalli, and a second by Director Dell'Orto. (Director Albright absent.)
- 2) Minutes of regular meeting of October 15, 2015 passed after a correction. The error was under Correspondence, item 1). The statement should have read "Two Board Members must sign an authorization page for transmittals (payment of bills)." (The bills must be on the agenda at the next regular board meeting and a majority of board members must approve the payments.) Director Dell'Orto made a motion to approve the corrected minutes, Director Cavalli seconded it and it passed 4-0. (Director Albright absent.)

CORRESPONDENCE:

- 1) Number of Board Members needed to sign transmittals. (See correction, item 2, under **Minutes of the Precious Meetings.**)
- 2) Our auditor reported MHFPD's *Special District Financial Report* had been sent to the Secretary of State on October 17, 2015.
- 3) Email received from Denise Re: purchase of water, power and Strike Team pay for San Andreas firefighters.
- 4) Letter of appreciation to Jake Fischer and Bill Dahl for their welcomed assistance during Butte Fire-Ted Shannon. Director Shannon reported a letter had been sent to Jake Fischer's mother and she would forward it to him for approval or suggested changes. Director Shannon stated he still needs clarification on Bill Dahl's desire as to whom to send the letter to, etc.
- 5) Director Shannon will send an Email to the Calaveras Enterprise thanking the community for their great Butte Fire support.

TREASURER'S REPORT

- 1) Monthly bills in the sum of \$5,742.14 were approved for payment after a motion by Director Coe, second by Director Dell'Orto and a 4-0 vote. (Director Albright absent.)

Reimbursement \$ 273.70

Batch # OH137695 \$ 3,138.74
Monthly Firefighter pay \$ 2,330.00

MHFPD currently lacked enough money in the appropriate account to pay Battalion Chief Dell'Orto the partial \$8,000 payment he desired; Mike Dell'Orto stated he could wait until the MHFPD receives Butte Fire reimbursement. Director Cavalli suggested the total amount owed to Butte Fire firefighters be determined prior to the board's December meeting and the necessary sum be transferred from reserves.

- 2) No fund transfers

FIRE CHIEF'S REPORT:

The chief reported the MHFPD had a quiet month response wise.

Our district is applying to the Red Cross and/or FEMA for reimbursement of uncompensated Butte Fire expenses: Water, pay for uncompensated volunteers and fuel for our generator. Complete report is in separate file.

OLD BUSINESS:

- 1) Collect for certain calls. The details are still being worked out for a proposal.
- 2) Health benefits package update/ Director Cavalli. He reported the board approved changes should be accomplished by January 1, 2016.
- 3) Conflict of interest Form 700 passed out to Directors.
- 4) Chairman Coe reiterated information that the terms of two Board Members (Directors Cavalli and Dell'Orto) will end on December 1, 2015. Director Coe stated public notices will be posted in three places advising potential applicants on the details of applying.

COMMITTEE REPORTS:

Building Committee:

- 1) Paloma fire station: Director Coe stated she has received input from two attorneys regarding legal details to consider. A closed board session will be required.
- 2) Paloma Strategic Plan: Emergency consideration since Butte Fire; a meeting was scheduled for Tuesday, November 24.
- 3) Standing Budget Committee: No report.

NEW BUSINESS:

1) Firefighter Appreciation Dinner: Battalion Chief Mike Dell'Orto reported the event was a big success, raising over \$6,000 with donations still coming in. Additionally, the Mokelumne Hill Volunteer Firefighters' Association approved donating an additional \$2,000, the entire amount will be donated to assist county firefighters whose homes burned during the Butte Fire.

ADJOURNMENT: By Chairman Coe at 8:26 PM.

Chairman Suzie Coe _____ Secretary/Treasurer E. Cavalli Jr. _____
(Minutes_written_by Assistant Secretary Ted Shannon)



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